



BRANDON SCHOOL DIVISION

Personnel Committee Minutes

Tuesday, October 13, 2015 – 11:30 a.m.
Boardroom, Administration Office

Present: S. Bambridge, L. Ross, J. Murray, M. Gustafson, D. Labossiere, D. M. Michaels, B. Switzer.

Regrets: G. Kruck (Alternate)

1. CALL TO ORDER

The Personnel Committee Meeting was called to order at 11:35 a.m.

2. ELECTION OF CHAIR/CONFIRM REGULAR MEETING DATES/REVIEW COMMITTEE RESPONSIBILITIES.

It was agreed that Trustee Jim Murray would serve as Committee Chairperson for 2015-2016. It was further agreed that the Personnel Committee meetings would be held on the third Tuesday of each month at 10:00 a.m., with one exception, as follows:

Tuesday, November 17, 2015	10:00 a.m.
Tuesday, December 15, 2015	10:00 a.m.
Tuesday, January 19, 2016	10:00 a.m.
Thursday, February 18, 2016	10:00 a.m.
Tuesday, March 22, 2016	10:00 a.m.
Tuesday, April 19, 2016	10:00 a.m.
Tuesday, May 17, 2016	10:00 a.m.

The Committee reviewed their responsibilities as noted on the agenda.

3. APPROVAL OF AGENDA

The Superintendent added one In-Camera item under Personnel Matters.

The Secretary-Treasurer added four In-Camera items under Personnel Matters.

The agenda was approved as amended.

4. REVIEW OF COMMITTEE MINUTES

The Committee Minutes of March 12, 2015 were received as information.

5. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

6. OTHER COMMITTEE GOVERNANCE MATTERS

A) Policy 5012 – Professional Staff Leaves and Absences

The Director of Human Resources spoke to the changes made to Policy 5012 – Professional Staff Leaves and Absences. It was agreed that the revised Policy would be brought forward for approval by the Board (Appendix “A” and “B”).

Recommendation:

That Policy 5012 – “Professional Staff Leaves and Absences” be rescinded and replaced with Policy 5012 – “Professional Staff Leaves and Absences”.

B) Policy 5039 – Permanent Support Staff Leaves and Absences

The Director of Human Resources spoke to the changes made to Policy 5039 – Permanent Support Staff Leaves and Absences. It was agreed that the revised Policy would be brought forward for approval by the Board (Appendix “C” and “D”).

Recommendation:

That Policy 5039 – “Permanent Support Staff Leaves and Absences” be rescinded and replaced with Policy 5039 – “Permanent Support staff Leaves and Absences”.

C) Personnel Matter – In-Camera Discussions

The Superintendent, Dr. D. M. Michaels, provided an update on a personnel matter.

D) Personnel Matters – In-Camera Discussions

The Secretary-Treasurer, Denis Labossiere, provided information on four personnel matters and answered Trustee questions.

E) Personnel Matter – In-Camera Discussions

Trustee Bambridge requested information on a personnel matter.

F) Personnel Matter – In-Camera Discussions

Ms. Becky Switzer, Director of Human Resources, provided an update on a Personnel Matter.

7. OPERATIONS INFORMATION

The Committee reviewed and received as information the following:

- MSBA Collective Bargaining Update:
 - October 7, 2015
- MSBA – CPI, Unemployment Rate, Regional Trends update.
- MSBA Salary Bulletins regarding:
 - Sunrise School Division Custodial and Maintenance
 - Interlake Custodial Group
 - Lord Selkirk Teachers
 - Seine River EA's
 - Kelsey Teachers
 - Seine River Secretaries and Librarians

- River East Transcona Teachers
- Seven Oaks Custodial Bus Drivers
- Interlake Teachers
- Pembina Trails Caretakers & Bus Drivers
- MITT Teachers
- Winnipeg SD CUPE 110 Custodial & Mechanical
- Garden Valley CLAC School Admin Assistants
- Prairie Spirit Teachers
- Hanover Teachers
- Garden Valley CLAC EA's
- Garden Valley CLAC Library Technicians
- Lakeshore Teachers
- St. James Assiniboia Custodians, Utility, Bus Drivers

8. **NEXT REGULAR COMMITTEE MEETING: Tuesday, November 17, 2015, 10:00 a.m., Boardroom.**

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

J. Murray, Chairperson

L. Ross

S. Bambridge

G. Kruck (Alternate)